

Expression of Interest: Prequalification of Regional Consultants in the East African Community Region

EOI Number: **GIZ/CO/002/2025**

Date of Issue: **15.12.2025**

Closing Date and Time: **08.01.2026**

Questions and Clarifications: **29.12.2025**

Introduction to Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a federally owned enterprise operating worldwide to support sustainable development. On behalf of the Government of the Federal Republic of Germany, GIZ works closely with the Government of the United Republic of Tanzania and the East African Community (EAC) Secretariat to advance national and regional development objectives.

GIZ Tanzania and EAC, through its ongoing and upcoming projects, has allocated funds specifically for the procurement of consultation services. GIZ Offices are the central element of GIZ's field structure. They ensure consistent overall representation of the company and its successful positioning as a service provider in the international cooperation market.

To maintain high service standards and timely implementation across its programmes, GIZ invites qualified, reliable, and experienced consultants from the East African Community region to submit their Expressions of Interest for participating in the pre-qualification process.

A. Schedule of Requirements

CATEGORY: PROVISION OF CONSULTANCY SERVICES		
SUB-CATEGORY REFERENCE NUMBER	SUB CATEGORY	DESCRIPTION OF SERVICES
GIZ-CO/EAC/PREQ/2026-2028/001	Communication, multimedia and social media	Provision of communication advisory services, social media analytics, writing work, photographers, audio/video production, livestreams, graphic design services and corporate communication services including media strategy design, press and publication management, marketing communications, visual and print media production, journalism support, public relations and dissemination of corporate materials.
GIZ-CO/EAC/PREQ/2026-2028/002	Crises, conflicts, disasters, displacement and migration	The consultant should be able to provide at least one of the following services: Provision of professional support services including development of policies, strategies, process and organisational consulting with a sectoral priority area, relating to crisis management, conflict mitigation, emergency preparedness, disaster risk assessment, contingency planning, response coordination frameworks, post-disaster recovery strategies, and community resilience building.
GIZ-CO/EAC/PREQ/2026-2028/003	Environmental management, water, waste, resource efficiency	Provision of services related to policy, strategy, process and organisational consulting with a sectoral priority area, environmental impact assessments (EIA), environmental audits, natural resource management, climate change mitigation and pollution control

		advisory, waste management planning and sustainability reporting.
GIZ-CO/EAC/PREQ/2026-2028/004	Event management	Coordination and management of general event management including corporate events, conferences, exhibitions, workshops and stakeholder forums including event planning, venue and logistics coordination, guest handling, audio-visual support, and full-scale execution of both virtual and physical events.
GIZ-CO/EAC/PREQ/2026-2028/005	Financial systems and insurance	Consultancy in sector-specific expertise with a focus on development cooperation, expertise in defined special topics in the sector and financial systems development, assessment and strengthening of financial controls, insurance advisory services, risk and claims management, and advisory on digital/automated financial management systems.
GIZ-CO/EAC/PREQ/2026-2028/006	IT implementation and operation	Consultancy in admin, service, support, DevOps, development (UX design, web/app/software). Advisory and implementation of information technology systems including software deployment, cybersecurity services, IT project management, system integration, cloud solutions, maintenance support and IT operations optimization.
GIZ-CO/EAC/PREQ/2026-2028/007	Partner due diligence (KEP) evaluation	Review of Partner's financial, legal, human capital, processes, policies and internal control systems prior to award of funds.
GIZ-CO/EAC/PREQ/2026-2028/008	Moderation services	Professional moderation of workshops, trainings, conferences and panel discussions including stakeholder facilitation, rapporteur services, session coordination and outcome documentation.
GIZ-CO/EAC/PREQ/2026-2028/009	Monitoring and evaluation	Design and implementation of M&E frameworks, results-based management, baseline surveys, data collection and analysis, feasibility assessments and impact evaluation for programs and projects.
GIZ-CO/EAC/PREQ/2026-2028/010	Organisational and management consulting	Capacity development support including strategy consulting, organisational consulting, market, client and commissioning party analyses, organisational restructuring, strategic planning, leadership development, HR system development and operational efficiency improvement.
GIZ-CO/EAC/PREQ/2026-2028/011	Personnel selection, management and training	Psychological diagnosis, management development and coaching-hourly rates, skills development and training, moderation services, individual and team supervision, mediation/conflict management, individual psychosocial consulting, psychosocial team coaching, recruitment and staffing services including talent sourcing, shortlisting, interviews administration, staff onboarding, HR planning payroll administration.
GIZ-CO/EAC/PREQ/2026-2028/012	Planning and architectural services	Planning and architectural services including feasibility studies, concept design, engineering coordination, 3D visualisation, project cost estimation, construction supervision and compliance with building standards.
GIZ-CO/EAC/PREQ/2026-2028/013	Private sector development and economic policy	Services supporting SME growth, entrepreneurship promotion, business advisory, value-chain development, competitiveness improvement and business incubation services. Policy, strategy, process and organizational consulting with a sectoral priority area.

GIZ-CO/EAC/PREQ/2026-2028/014	Public finance and administration, anti-corruption, integrity	Consultancy on policy, strategy, process and organisational with a sectoral priority area, public budgeting, revenue management, procurement advisory, fiscal decentralization, governance and administrative systems strengthening.
GIZ-CO/EAC/PREQ/2026-2028/015	Rule of law, human rights and gender, security	Expertise with a sectoral priority area, technical advice on strengthening justice systems, human rights protection, governance reforms, legal empowerment as well as monitoring and reporting of human rights compliance.
GIZ-CO/EAC/PREQ/2026-2028/016	Rural development, agriculture, fishing and food	The consultant should be able to provide at least one of the following services: Policy, strategy, process and organisational consulting with a sectoral priority area Expertise with a sectoral priority area International trade and international standards, global supply chains, complex economic cooperation arrangements.
GIZ-CO/EAC/PREQ/2026-2028/017	Social protection and health	Consultancy in policy, strategy, process and organisational consulting with a sectoral priority area, sector-specific expertise including intersection in digitalisation/e-health, public health systems strengthening, social safety net design, epidemiological studies, community welfare and vulnerable groups support frameworks.
GIZ-CO/EAC/PREQ/2026-2028/018	Standards certifications	Advisory services on compliance with national and international standards (ISO etc.), certification audits, quality assurance systems development and regulatory compliance training.
GIZ-CO/EAC/PREQ/2026-2028/019	Translation and interpreting services	Provision of liaison interpreting services for trade fairs, conference interpreting (simultaneous), liaison interpreting, liaison interpreting for high-ranking delegations, translation into the target language, revision, proofreading, copy-editing and post-editing a machine-translated text. Professional translation of documents, publications and live events across multiple languages and consecutive interpretation for meetings and official engagements.
GIZ-CO/EAC/PREQ/2026-2028/020	Vocational education and youth	Provision of policy, strategy, process and organisational consulting with specific expertise on sectoral priority area including intersection in digitalisation, sustainability, private sector development. Training program design, skills development, youth employability programs, career mentorship, apprenticeship systems and entrepreneurship capacity building for youth.
GIZ-CO/EAC/PREQ/2026-2028/021	Advocacy and policy	Delivery of advocacy support services including policy review and analysis, stakeholder mobilization, community engagement activities, documentation and presentation of policy proposals, and facilitation of policy dialogues and consultations.
GIZ-CO/EAC/PREQ/2026-2028/022	Audit and tax services	Provision of audit support and tax administration services including tax computation and filing support, compliance checks, financial statement verification assistance, taxes advisory, and support in payroll tax administration and tax planning.

GIZ-CO/EAC/PREQ/2026-2028/023	Business development services	Support in enterprise growth, market linkages, product development, business profiling, sales and marketing support for SMEs, and assistance with business registration compliance.
GIZ-CO/EAC/PREQ/2026-2028/024	Natural resources, biodiversity, oceans/coasts	Delivery on policy, strategy, process and organisational consulting with a sectorial priority area, expertise with a sectorial priority area, harnessing natural resources/biodiversity financing and cooperation with the private sector and financial sector. Support services related to natural resource management, biodiversity protection activities, marine and coastal conservation fieldwork, ecological assessments, community conservation awareness, and documentation/reporting of environmental observations.
GIZ-CO/EAC/PREQ/2026-2028/025	Energy, transport and climate change	Provision of policy, strategy, process and organisational consulting/experts for financial issues with a sectorial priority area, expertise with a sectorial priority as well as field-based support in energy efficiency initiatives, transport sector data collection, climate change vulnerability and impact data gathering community sensitisation on sustainable energy use, and project activity documentation.
GIZ-CO/EAC/PREQ/2026-2028/026	Democracy, decentralisation and urban development	Consultancy on sector-specific expertise in democracy and decentralisation, sector-specific expertise in urban development and e-governance/open government. Implementation support in governance and civic participation activities, urban development community engagement, data collection for governance projects, documentation of reform actions, and reporting on public participation outcomes.
GIZ-CO/EAC/PREQ/2026-2028/027	Consumer studies	Conducting market perception surveys, consumer product preference assessments, satisfaction studies and insight reporting for consumer-driven decision making.
GIZ-CO/EAC/PREQ/2026-2028/028	Digitalisation	Provision of strategy consulting, auditing, procurement consulting, sector-specific process consulting (content requirements), technical architecture (technical requirements) and digital transformation support including digitisation of documents and records, electronic filing systems, workflow automation, cloud-based storage solutions, development and training on digital tools for enhanced operational efficiency.
GIZ-CO/EAC/PREQ/2026-2028/029	External and internal auditing	Consultancy includes hourly rates for basic external auditing and appraisal services, as well as daily rates for external auditing and combined external/internal auditing. Services cover financial statement reviews, compliance verification, assessment of internal controls and risk management systems, and examination of expenditures for accuracy and transparency. The consultant will provide audit reports, recommend corrective actions, support process improvements, and contribute to strengthening financial accountability within the organisation.

B. Evaluation Criteria

The interested service providers shall be evaluated based on the following evaluation requirements:

S/N	MANDATORY REQUIREMENT	SCORE (%)
1	Copy of certificate of incorporation/Registration	10
2	Current company profile or Consultant biodata for individual consultant(s)	10
3	Copy of Valid and Relevant Tax Clearance Certificate	10
4	Copy of TIN certificate	10
5	Copy of VAT certificate (If available)	10
6	A valid copy of the Business License	10
7	Submit copies of audited financial statements for the latest two (2) financial years. ***	10
8	The list of similar assignments successful completed in the last 3 years (Name the Assignment, Client, Period of Performance and Value in EUR)	10
9	Proof of registration from regulatory bodies such as: Insurance Advisory Services - Registration Certificate recognised by EAC member states regulatory authorities. Example: TIRA, IRA, IRAU etc Certification and Standards - Certificate of Accreditation from reputable standards authorities.	10
10	Recommendation letters from five NGO, INGO, or Corporate Clients served in the last three (3) years. Letter should be in client letterhead. Two (2) points for each up to a maximum of five clients.	10
	TOTAL MANDATORY REQUIREMENT SCORES	100

NB * Not Applicable to Individual Consultants.**

C. Submission Instructions

Interested bidders should indicate the **Sub-Category Reference Number** in the subject line while submitting their documents electronically to GIZ via email at **TZ_Quotation@giz.de** addressing to:

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH
GIZ Tanzania and EAC
P.O. Box 1519
65, Ali Hassan Mwinyi Road
Dar es Salaam, Tanzania

After careful review of the documents, the shortlisted suppliers list will be created, and they **may** be contacted for Framework agreement process.

D. Clarification on the EOI Advert

- All correspondence related to the advert shall be made in English
- Should there be any uncertainty, the respondent shall seek clarification in writing through e- mail to: **tz_procurement@giz.de**
- Any clarification sought by the respondent in respect to the EOI advert shall be titled **CLARIFICATION ON PREQUALIFICATION – (Insert Sub-category Reference Number)**
- GIZ will only respond to requests for clarification received no later than **29.12.2025**
- Copies of GIZ's response will be forwarded to all registered participants (registration form is accessed via the PDF file named **Send Email of Interest to Participate**), including a description of the inquiry, but without identifying its source.

E. Opening of Bids

GIZ has planned to open all Eols on **Friday 09.01.2026**.

F. Terms and Conditions - Disclaimers

GIZ is not obliged to follow any condition in nominating the supplier and reserves all rights including to accept or to reject any or all Eols.

Please **ALWAYS** remember to send us an Email of Interest to Participate in this Tender using the Link or QR Code found in the PDF file named “*Send Email of Interest to Participate*” in the Tender Documents.

Scan the QR Code or use the URL Link below to download the Advert/Tender Documents.

QR Code:



URL Link:

<https://www.giz.de/sites/default/files/media/els-document/2025-12/eoi-prequalification-regional-consultants-giz-eac1.zip>

Visit other GIZ Tanzania open tenders at:
<https://www.giz.de/en/regions/africa/tanzania/tenders>